

West Contra Costa Unified School District
Office of the Superintendent

Friday Memo
May 31, 2019

Upcoming Events – Matthew Duffy

June 1: African American Graduation Ceremony, Richmond Auditorium, 12-3 PM
June 3: Adult Education Graduation Ceremony, El Cerrito High Theater, 7:00 PM
June 4: Agenda Setting, Superintendent’s Office, 4:00 PM
June 4: DeAnza High Graduation Ceremony, Richmond Auditorium, 7:00 PM
June 5: Kennedy High Graduation Ceremony, Richmond Auditorium, 7:00 PM
June 6: Richmond High High Graduation Ceremony, Richmond Auditorium, 7:00 PM
June 7: Last Day of School, Noon Dismissal
June 7: Pinole Valley High Graduation Ceremony, Richmond Auditorium, 7:00 PM
June 8: El Cerrito High Graduation Ceremony, Richmond Auditorium, 11:00 AM
June 8: Greenwood/Gateway/Vista High Graduation Ceremony, Richmond Auditorium, 3:00 PM
June 8: Hercules High Graduation Ceremony, Football Field, 6:00 PM
June 10: Summer Food Service Program Kick-Off, Nutrition Center, 11:00 - 1:30
June 11: Solutions Team, UTR Office, 11:00 - 2:00
June 12: Board of Education Meeting, DeJean, 6:30 PM
June 15: Richmond Juneteenth Parade & Festival, 10:00 AM

Upcoming Agenda Items - June 12 - Matt Duffy

Budget Hearing
LCAP Hearing

Upcoming Agenda Items on Caliber’s Project at 2465 Dolan Way, San Pablo - Lisa LeBlanc

In June, the Board will be considering two actions regarding future improvements at 2465 Dolan Way, San Pablo, CA (formerly the “North Campus” and currently the Pupil Services Center). To provide some background, the District and Caliber entered into a Facilities Use Agreement and Ground Lease after months of negotiation to find a long-term solution to Caliber’s student housing needs. The Facilities Use Agreement and Ground Lease was approved by the Board on May 10, 2017. The District and Caliber agreed to cooperate to make the North Campus suitable for long-term use by Caliber including the District’s participation to apply for Proposition 51 grant funding for the project. In addition, it was agreed that Caliber could utilize their existing campus at Kennedy until such time as the North Campus improvements were completed. Caliber was successful in obtaining a grant and loan from the State and is moving forward with their planning to make improvements at North Campus. The Agreement authorized district staff to approve all plans and designs, grant necessary consents, and review construction contracts following the Board’s conceptual approval of the plans. The conceptual drawings were reviewed by staff and the Facilities Subcommittee on May 15, 2019. A community meeting will be held on June 5, 2019 at 6:30 p.m. at North Campus to get feedback from the surrounding community. The request for the Board to approve the conceptual drawings will be on an upcoming meeting agenda in June.

In addition to the conceptual approval of the plans, the Board will be asked to approve the California

West Contra Costa Unified School District
Office of the Superintendent

Environmental Quality Act (CEQA) Initial Study and Mitigated Negative Declaration (ISMND) related to the improvements. The ISMND determined that the project may result in significant environmental impacts, but that mitigation measures would reduce those impacts to a level less than significant. The ISMND can be found at: <http://www.caliberschools.org/documents.html>.

Please feel free to contact me if you have any questions.

Agenda Items - Ken Whittemore

Coming to the Board of Education at our June 12, 2019 meeting will be two yearly items for action. Taking into consideration past inquiries, I wanted to make sure you were provided background information.

The first item is in regard to a waiver for CBEST for a 30 Day Substitute Permit. The Board's action will allow the district to employ a substitute teacher with a Bachelor's Degree to sub while working on passing the CBEST exam.

The second item will allow the district emergency CLAD or BLCAD authorizations and limited assignments.

The CLAD or BCLAD members are completing their work to receive their authorization. Many of our out of state hires need this authorization to begin the year.

The Limited Assignment teacher has a full teaching credential, but is teaching outside of their fully credentialed area. The teacher must demonstrate competency by the completion of units in the area they will receive the limited assignment.

If you have any questions please contact me.

TBE to DLI Transition Update - Gracie Guerrero

Planning continues for this transition. The following are actions that have taken place (and others that are still pending):

- Collaboration with current Two-Way DLI principals
- Planning with current Tw-Way DLI teachers
- Collaboration with current TBE principals
- Planning with current TBE teachers
- MDAC Presentation
- Community informational meeting
- Administrator, teacher, UTR feedback for Establishment of district DLI Time and Content Allocation
- Interdepartmental information meeting
- District [letter](#) to impacted families
- Creation of DLI informational brochure (to be completed June 3)
- Creation of English and Spanish informational PowerPoint (to be completed June 3)

West Contra Costa Unified School District
Office of the Superintendent

- Development of DLI WCCUSD Handbook (to be completed June 7)
- Planning for 2019-2020 teacher training (to be completed June 7)

The goal for next year is to transition from TBE to DLI, which means that only students who are currently participating in TBE (or entering Bilingual KG) are impacted...right now. This is the nature of One-Way Dual Language Immersion, to serve English Learners. This is a major component of the California EL Roadmap and WCCUSD Resolution--aligned and research-based programming for ELs. The expansion of the Two-Way DLI (which can serve ALL students) in the future in campuses that have demographics that could be conducive to the effective implementation of a Two-Way DLI program will be explored in the near future. The table below summarizes this transition and phasing in of the One-Way additive DLI program for ELs who would otherwise receive services in a subtractive TBE model.

Grade	Spanish	English	Implementation Year
K	90%	10%	2019-2020
1	80%	20%	2019-2020
2	70%	30%	2019-2020
3	60%	40%	2019-2020
4	50%	50%	2020-2021
5	50%	50%	2021-2022
6	50%	50%	2022-2023

Elementary Language Arts Instructional Materials Adoption Update - Gracie Guerrero
TEACHING, LEARNING, & LEADING
ELEMENTARY LANGUAGE ARTS ADOPTION

Registration for our initial two day *Getting Started* trainings for the newly adopted TK-6th grade Teachers College Units of Study is now open. A flyer with registration details was posted in the principal bulletin with a request to distribute to teachers
[Teachers College Language Arts Adoption Training](#).

Training by Teachers College Consultants will be provided for TK-2nd grade teachers on June 19th-June 20th and for Grade 3-6 teachers on July 29-30 and July 31-August 1. Options for additional August and September training dates are being finalized with Teachers College.

Site administrators are invited to attend the initial Professional Development sessions with their teachers. Additional leadership training will be provided to Site Administrators, Instructional Coaches, and Lead Teachers pending our negotiated contract with Teachers College.

West Contra Costa Unified School District
Office of the Superintendent

Sites have received [Teachers College order forms](#) for the Teacher Editions of the Reading, Writing, and Phonics Units of Study. Library Services has placed orders with the vendor. Warehouse staff will deliver to the sites upon receipt.

District leaders have been in planning meetings with Lucy Calkins, Mary Ehrenworth, and Laurie Pessah, senior directors at the Teachers College Reading and Writing Project. Mary Ehrenworth will be meeting with current Lab-Site Principals and District leaders in a Think Tank on Tuesday, June 4th and will be consulting with District Leadership on Wednesday, June 5th for the development of a Three Year Implementation Plan.

Classroom Libraries:

In partnership with Teachers College, tools for site level analysis of readiness are being designed. Site leaders and teachers will be provided with support to identify books for classroom library purchase by September 13, 2019 following initial trainings. The District will purchase books for classroom libraries. Books will be delivered to the sites. Sites will inventory books. Support for setting up classroom libraries will be provided at District level *Classroom Library Planning Sessions*.

Williams Guidance:

Treasures & Tesoros materials will be maintained in all Elementary classrooms while we transition to the Reading, Writing, and Phonics Units of Study published by Teachers College. CCCOE Williams staff requests that materials are in classrooms for our 2019-2020 audit. Warehouse will deliver kindergarten packets to sites as in the 2018-2019 school year.

Support for Dual Language Immersion Programs:

District staff have met with Lucia Rocha-Nestler, DLI Specialist from Teachers College to begin the design of the specialized training for DLI teachers within the established staff development days.

Support for Designated and Integrated English Language Development in the Units of Study:

Planning for [Supports for English Language Learners in the Units of Study](#) is underway. Staff from Teaching, Learning, and Leading and Multilingual and Multicultural Services are working in partnership with Teachers College consultants to ensure initial *Getting Started* trainings include focused guidance on support for English Learners.

WCCUSD guidance for 45 minutes of Designated English Language Development instruction will be provided to sites. Site leaders will continue to be responsible for ensuring that students receive dedicated instruction in English Language Development.

West Contra Costa Unified School District
Office of the Superintendent

Updates to the Professional Development Plan for Implementation of the Teachers College Reading, Writing, and Phonics Units of Study have been made based on planning with Teachers College and UTR.

The UPDATED timeline for next steps is outlined below:

June 3	Finalize UTR Negotiations for MOU for training and site support for implementation
June 4-5	Teachers College Senior Deputy Director, Mary Ehrenworth meets with current Lab Site Principals, District, and UTR Leadership to inform Implementation Planning
June 6	Guidelines for Classroom Library purchases distributed to site leaders to review. Orders will be placed by site leaders with input from classroom teachers following the initial two day <i>Getting Started</i> trainings.
June 19-20	Two-day Getting Started training for K-2 Teachers
July 29-July 30	Two-day Getting Started training for Grade 3-6 Teachers
July 31-Aug 1	Two-day Getting Started training for Grade 3-6 Teachers
Aug 7-8	Two-day Getting Started training for New Teachers
Aug 12-13	<i>Proposed</i> two day Getting Started training pending TC availability
Aug 14-Sept 13	Orders for Classroom Libraries submitted to Library Services
September 14, 21	<i>Proposed</i> Saturday <i>Getting Started</i> make-up trainings pending TC availability